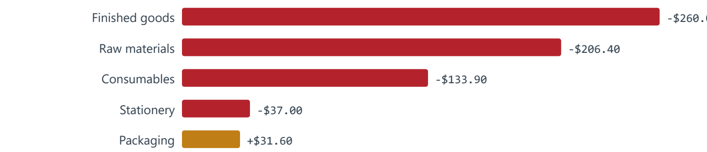
Stock take and variance report

All records

LINES COUNTED	NET VARIANCE VALUE	GROSS VARIANCE VALUE	COUNT ACCURACY	LINES NEEDING RECOUNT
10	**−$605.70**	**$766.50**	**30.0 %**	**2**
8 with a variance	overs and shorts offset each other here	every variance counted, sign ignored	3 of 10 lines within ±2.0 %	variance value beyond $100, recount not done

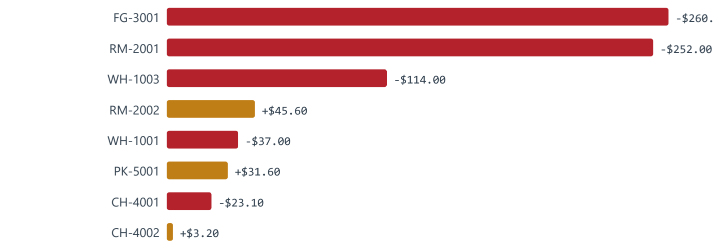
10 of 10 record(s) included. All records. Amounts in USD.

Net variance value by category

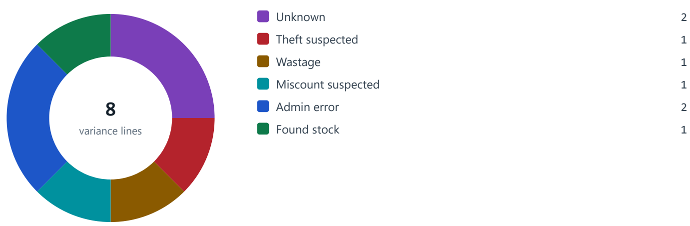


Red is a net shortage, amber a net overage. A category near zero can still hide large offsetting errors — check it against the gross column in the per-category table below. Red is a net shortage, amber a net overage. A category near zero can still hide large offsetting errors — check it against the gross column in the per-category table below.

Largest variances by SKU

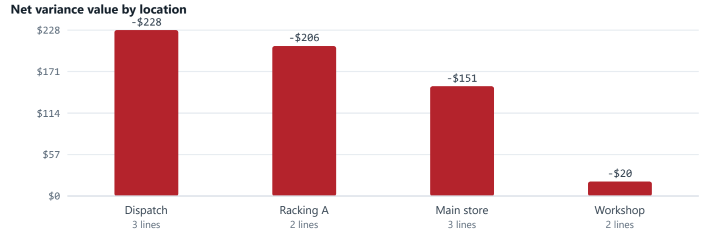


Ranked by the size of the variance regardless of direction — an unexplained overage deserves the same attention as a shortage, because both mean the records are wrong. Ranked by the size of the variance regardless of direction — an unexplained overage deserves the same attention as a shortage, because both mean the records are wrong.



Counts lines, not value. A slice of "unknown" this size is normal on the day of the count and a problem a fortnight later — investigate and reclassify. Counts lines, not value. A slice of "unknown" this size is normal on the day of the count and a problem a fortnight later — investigate and reclassify.

Net variance value by location



The chart cannot draw a bar downwards, so a shortage and an overage of the same size look alike — read the sign in the figure above each bar. One bad location usually means a process problem there, not a counting problem. The chart cannot draw a bar downwards, so a shortage and an overage of the same size look alike — read the sign in the figure above each bar. One bad location usually means a process problem there, not a counting problem.

Recount list

SKU	DESCRIPTION	LOCATION	SYSTEM	COUNTED	VARIANCE	VARIANCE VALUE	REASON
FG-3001	Finished pump unit P40	Dispatch	18.00 each	17.00 each	−1.00	−$260.00	Unknown
WH-1003	Safety boots, size 9	Main store	14.00 pack	11.00 pack	−3.00	−$114.00	Theft suspected

Per-category summary

CATEGORY	LINES	NET VARIANCE VALUE	GROSS VARIANCE VALUE
Raw materials	2	−$206.40	$297.60
Finished goods	2	−$260.00	$260.00
Consumables	4	−$133.90	$140.30
Stationery	1	−$37.00	$37.00
Packaging	1	+$31.60	$31.60
All categories	**10**	**−$605.70**	**$766.50**

Count register

DATE	SKU	DESCRIPTION	LOCATION	CATEGORY	UNIT	SYSTEM	COUNTED	COST	BY	REASON	VARIANCE QTY	VARIANCE VALUE	VARIANCE % OF SYSTEM
2026-08-06	WH-1001	Copy paper A4 80 gsm	Main store	Stationery	box	42.00	40.00	$18.50	A. Reid	Unknown	−2.00	−$37.00	−4.8 %
2026-08-06	WH-1002	Nitrile gloves, medium	Main store	Consumables	box	120.0	120.0	$6.25	A. Reid	—	0.000	$0.00	0.0 %
2026-08-06	RM-2001	Stainless sheet 1.5 mm	Racking A	Raw materials	each	85.00	79.00	$42.00	J. Mensah	Admin	−6.00	−$252.00	−7.1 %
2026-08-06	RM-2002	Aluminium rod 12 mm	Racking A	Raw materials	metre	300.0	312.0	$3.80	J. Mensah	Found	12.00	$45.60	4.0 %
2026-08-06	FG-3001	Finished pump unit P40	Dispatch	Finished goods	each	18.00	17.00	$260.00	S. Varga	Unknown	−1.00	−$260.00	−5.6 %
2026-08-06	CH-4001	Degreaser fluid	Workshop	Consumables	litre	60.00	54.50	$4.20	S. Varga	Wastage	−5.50	−$23.10	−9.2 %
2026-08-07	PK-5001	Shrink wrap rolls	Dispatch	Packaging	each	0.000	4.00	$7.90	S. Varga	Admin	4.00	$31.60	0.0 %
2026-08-07	FG-3002	Control panel CP-2	Dispatch	Finished goods	each	9.00	9.00	$410.00	S. Varga	—	0.000	$0.00	0.0 %

DATE	SKU	DESCRIPTION	LOCATION	CATEGORY	UNIT	SYSTEM	COUNTED	COST	BY	REASON	VARIANCE QTY	VARIANCE VALUE	VARIANCE % OF SYSTEM
2026-08-07	CH-4002	Cutting oil	Workshop	Consumables	litre	25.00	25.50	$6.40	J. Mensah	Miscount?	0.500	$3.20	2.0 %
2026-08-07	WH-1003	Safety boots, size 9	Main store	Consumables	pack	14.00	11.00	$38.00	A. Reid	Theft?	−3.00	−$114.00	−21.4 %

Notes

Sample count — replace every line with your own before relying on it or adjusting any stock record from it.

This sheet values variances from the quantities and unit costs you enter; it cannot tell whether the system quantity was right on the day, whether the count was accurate, or which costing convention your accounts use. Net and gross variance are different figures and are labelled separately throughout — do not quote one as the other. Adjust your stock system through its own adjustment process; this sheet is the working record, not the adjustment.