

Gemba walk report

All records

WALKS COMPLETED
3
1 this month · target 4/month

OBSERVATIONS LOGGED
11
3.7 per walk

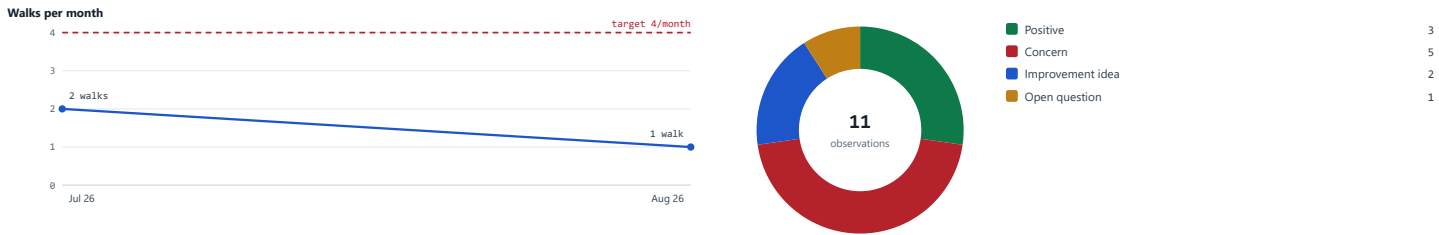
POSITIVE RATIO
0.3 %
3 of 11 · aim near 1 in 3

OPEN FOLLOW-UPS
7
1 overdue

FEEDBACK CLOSURE
1.0 %
1 of 1 closed items fed back to the team

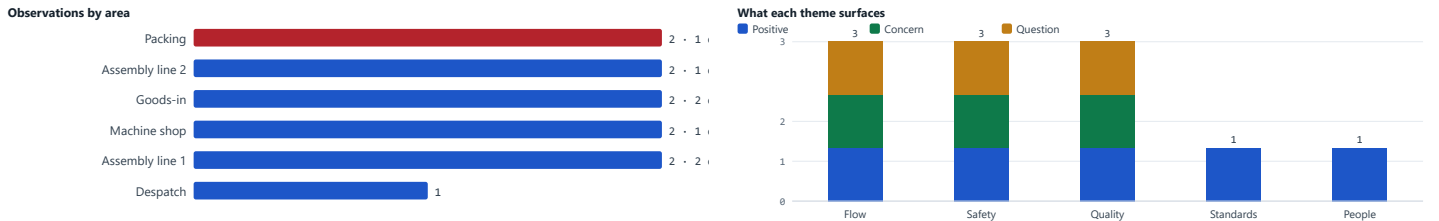
MOST-WALKED AREA
Packing
least walked: Despatch (1)

11 of 11 record(s) included. All records. Amounts in USD.



Distinct walks (date and walker) per month against your target. A falling line is the earliest warning that the routine is dying; the observations dry up a month later. Distinct walks (date and walker) per month against your target. A falling line is the earliest warning that the routine is dying; the observations dry up a month later.

All concerns and no positives is fault-finding, and the floor will stop talking to you. No concerns at all usually means you are not looking hard enough. All concerns and no positives is fault-finding, and the floor will stop talking to you. No concerns at all usually means you are not looking hard enough.



Count of observations per area with the open follow-ups alongside. A bar in red has a follow-up past its due date — that area saw you notice something and then saw nothing happen. Count of observations per area with the open follow-ups alongside. A bar in red has a follow-up past its due date — that area saw you notice something and then saw nothing happen.

A theme that only ever yields questions has not been understood yet; a theme that only ever yields concerns may be where the next serious problem is already visible. A theme that only ever yields questions has not been understood yet; a theme that only ever yields concerns may be where the next serious problem is already visible.

Latest walk

AREA	THEME	OBSERVED	QUESTION ASKED	TYPE	FOLLOW-UP	OWNER
Assembly line 1	Quality	First-off inspection record at station 1 signed at shift start, befor...	What makes it easier to sign first and measure later?	Concern	Quote a second gauge for line 1; until then the rule is the...	Quality manager
Packing	Quality	Carton labels now checked against the despatch note at the bench — th...	Has it caught anything yet?	Positive	—	—
Goods-in	Quality	Damage on inbound pallets is described from memory hours later; the t...	What would make claims easier to raise?	Idea	Fix a shared tablet at the goods-in door with a photo folde...	Warehouse manager

Walked 2026-08-05 by M. Yilmaz

Open follow-ups

OBSERVED	ACTION	OWNER	DUE	STATE	AGE (DAYS)	WALKER
FIFO lane bypassed at packing — newest cartons shipped first...	Re-mark the lane entrance clear of the wrapper queue and tr...	Packing team lead	2026-08-03	Overdue	20	M. Yilmaz
Guard interlock on saw 2 taped over. Operator says it trips...	Maintenance to adjust the interlock sensitivity so it can b...	Maintenance lead	2026-08-13	Scheduled	12	S. Brennan
New starter on line 1 was shown the job by whoever was near...	Reissue the trainer list and pair every new starter with on...	Production manager	2026-08-16	Scheduled	12	S. Brennan
Standard work chart at station 4 shows an older torque sequ...	Update the station 4 chart to the current sequence and audi...	Production engineer	2026-08-18	Scheduled	20	M. Yilmaz
Two pallets waiting at goods-in with no location labels; no...	Agree a simple putaway priority rule with the goods-in team...	Warehouse manager	2026-08-19	Scheduled	20	M. Yilmaz
Damage on inbound pallets is described from memory hours la...	Fix a shared tablet at the goods-in door with a photo folde...	Warehouse manager	2026-08-21	Scheduled	4	M. Yilmaz
First-off inspection record at station 1 signed at shift st...	Quote a second gauge for line 1; until then the rule is the...	Quality manager	2026-08-23	Scheduled	4	M. Yilmaz

Walk observations

DATE	WALKER	AREA	THEME	QUESTION ASKED	TYPE	OWNER	DUE	STATUS	FOLLOW-UP	AGE D
2026-07-20	M. Yilmaz	Packing	Flow	What makes it faster to bypass the lane?	Concern	Packing team lead	2026-08-03	Open	Overdue	20
2026-07-20	M. Yilmaz	Assembly line 2	Flow	What told you the batch was wrong?	Positive	—	—	Noted	—	0
2026-07-20	M. Yilmaz	Goods-in	Flow	Who decides which pallet moves first?	Question	Warehouse manager	2026-08-19	Open	Scheduled	20
2026-07-20	M. Yilmaz	Assembly line 2	Standards	Which is right — the chart or what you do?	Concern	Production engineer	2026-08-18	Open	Scheduled	20
2026-07-28	S. Brennan	Machine shop	Safety	What does the interlock stop you doing when it works?	Concern	Maintenance lead	2026-08-13	In progress	Scheduled	12
2026-07-28	S. Brennan	Machine shop	Safety	Does everyone stop there, or mostly you?	Positive	—	—	Noted	—	0
2026-07-28	S. Brennan	Despatch	Safety	How often do you cross for a tool?	Idea	Despatch supervisor	2026-08-07	Fed back	—	0
2026-07-28	S. Brennan	Assembly line 1	People	Who is meant to train new starters here?	Concern	Production manager	2026-08-16	Open	Scheduled	12
2026-08-05	M. Yilmaz	Assembly line 1	Quality	What makes it easier to sign first and measure later?	Concern	Quality manager	2026-08-23	In progress	Scheduled	4
2026-08-05	M. Yilmaz	Packing	Quality	Has it caught anything yet?	Positive	—	—	Noted	—	0
2026-08-05	M. Yilmaz	Goods-in	Quality	What would make claims easier to raise?	Idea	Warehouse manager	2026-08-21	Open	Scheduled	4

Notes

Sample walks — replace every observation with your own before relying on this or sharing it.

This checklist structures attention; it does not create it. The value of a gemba walk is in the conversation at the machine — what the leader saw, what the team said, and what changed afterwards — not in this file. A full register with an empty floor conversation is theatre. Observations are one person's view on one day; treat counts and ratios as prompts for the next walk, not as performance measures of the people observed.