

Fire safety and drill report

All records

EVENTS LOGGED
11
2 drills · 9 other events

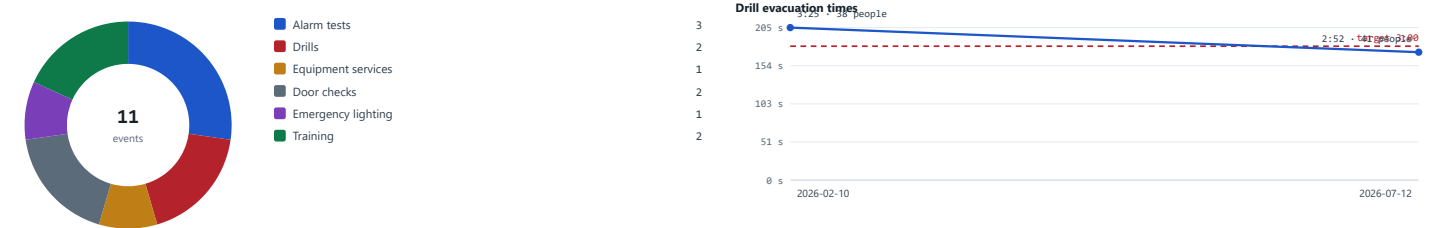
OVERDUE
1
due date has passed

OPEN CORRECTIVE ACTIONS
2
issues or failures not yet closed

LAST DRILL
2:52
target 3:00 · avg 3:09 over 2 timed drills

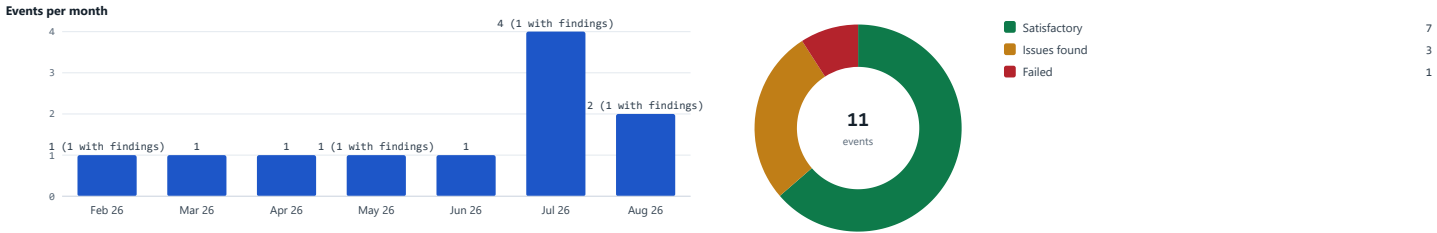
SATISFACTORY OUTCOMES
63.6 %
7 of 11 events in this filter

11 of 11 record(s) included. All records. Amounts in USD.



A register with services but no alarm tests, or drills but no door checks, usually means part of the routine is not being written down. A register with services but no alarm tests, or drills but no door checks, usually means part of the routine is not being written down.

Times are in seconds. Only drills where a time was recorded appear — a drill with no time is logged but cannot be charted. Times are in seconds. Only drills where a time was recorded appear — a drill with no time is logged but cannot be charted.



A weekly alarm test alone should put four or five events in every month. Empty months mean tests missed — or done and not logged. A weekly alarm test alone should put four or five events in every month. Empty months mean tests missed — or done and not logged.

A log that is 100 % satisfactory over a long period is worth a hard look: real checks find things occasionally. A log that is 100 % satisfactory over a long period is worth a hard look: real checks find things occasionally.

Overdue and upcoming

DUE	EVENT	LOCATION	DAYS	STATE
2026-07-07	Emergency lighting	Zone 2 — first floor and stairwells	-33	Overdue
2026-08-09	Alarm test	Call point CP-1 — main entrance	0	Due soon
2026-08-14	Fire door check	Zone 2 — first floor corridors	5	Due soon
2027-01-10	Evacuation drill	Whole building	154	Scheduled
2027-03-12	Training	All staff — induction room	215	Scheduled
2027-04-11	Equipment service	All extinguishers — both floors	245	Scheduled
2027-07-30	Training	New fire wardens — meeting room 2	355	Scheduled

Open corrective actions

DATE	EVENT	LOCATION	ISSUE FOUND	CORRECTIVE ACTION	SEVERITY
2026-07-26	Alarm test	Call point CP-4 — cold store lobby	Sounder barely audible inside the cold store with the door shut and the chiller fans running.	Quote requested for an additional sounder or beacon inside the cold store.	Issues
2026-08-07	Fire door check	Zone 2 — first floor corridors	Self-closer on the plant room fire door has failed completely — the door stays open on its own weight.	Closer on order; door kept shut with signage in the meantime; recheck when fitted.	Failed

Fire safety register

DATE	TYPE	LOCATION	EVAC (S)	PEOPLE	BY	OUTCOME	CLOSED	NEXT DUE	DAYS TO DUE	EVAC TIME
2026-02-10	Drill	Whole building	205	38	J. Mbeki — fire warden	Issues	Yes	—	0	3:25
2026-03-12	Training	All staff — induction room	0	0	External trainer	Satisfactory	No	2027-03-12	215	—
2026-04-11	Equipment	All extinguishers — both floors	0	0	SafeFire Services Ltd	Satisfactory	No	2027-04-11	245	—
2026-05-11	Door check	Zone 1 — ground floor corridors	0	0	K. Larsen	Issues	Yes	—	0	—
2026-06-07	Em. lights	Zone 2 — first floor and stairwells	0	0	K. Larsen	Satisfactory	No	2026-07-07	-33	—
2026-07-12	Drill	Whole building	172	41	J. Mbeki — fire warden	Satisfactory	No	2027-01-10	154	2:52
2026-07-19	Alarm test	Call point CP-3 — warehouse	0	0	K. Larsen	Satisfactory	No	—	0	—
2026-07-26	Alarm test	Call point CP-4 — cold store lobby	0	0	K. Larsen	Issues	No	—	0	—
2026-07-30	Training	New fire wardens — meeting room 2	0	0	J. Mbeki — fire warden	Satisfactory	No	2027-07-30	355	—
2026-08-02	Alarm test	Call point CP-1 — main entrance	0	0	K. Larsen	Satisfactory	No	2026-08-09	0	—
2026-08-07	Door check	Zone 2 — first floor corridors	0	0	K. Larsen	Failed	No	2026-08-14	5	—

Notes

Sample log — replace every entry with your own before relying on it or circulating it.

This is a record-keeping and calculation aid. It does not carry out any check, does not tell you what to test or how often, and does not replace a fire risk assessment or the legal requirements that apply in your country and building type. Test frequencies, drill requirements and record-keeping periods differ by jurisdiction — establish what applies to you. Due dates and drill times are only as accurate as the entries made.