

8D problem-solving report

All records

8D REPORTS IN FILE
2
12 discipline entries

FULLY CLOSED
1
all 8 done, D4 & D6 verified with evidence

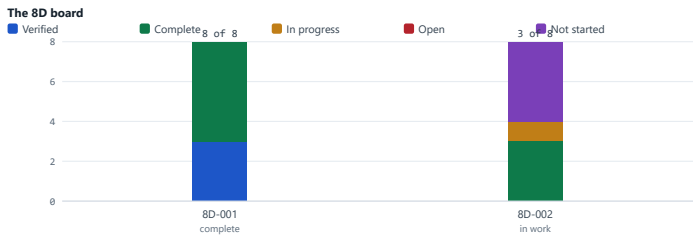
CONTAINMENT GAPS
0
customer protected on every open report

VERIFIED ROOT CAUSES
1
of 2 reports

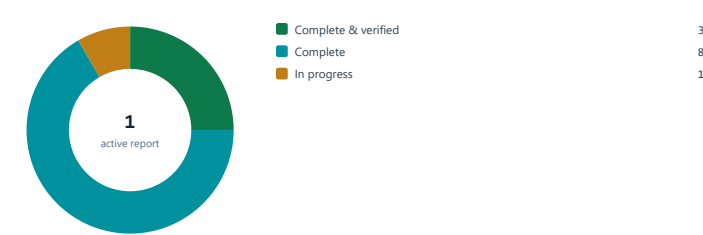
OVERDUE DISCIPLINE ACTIONS
1
due date passed, not complete

AVERAGE DAYS TO CLOSE
34
1 fully closed report

12 of 12 record(s) included. All records. Amounts in USD.



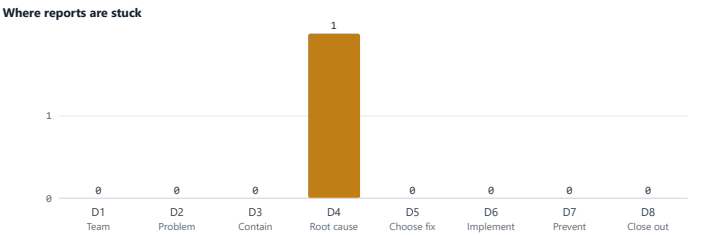
Every report stacks to 8. Grey is a discipline not yet started; red is open; amber is in progress. A report that is green at the top but grey at D7 got a fix and skipped prevention. Every report stacks to 8. Grey is a discipline not yet started; red is open; amber is in progress. A report that is green at the top but grey at D7 got a fix and skipped prevention.



A file that is mostly “complete” with hardly any “complete & verified” has answers nobody has tested — especially dangerous at D4 and D6. A file that is mostly “complete” with hardly any “complete & verified” has answers nobody has tested — especially dangerous at D4 and D6.



An 8D that runs for months is not being worked; it is being carried. Containment buys time for a proper root cause, not a permanent excuse. An 8D that runs for months is not being worked; it is being carried. Containment buys time for a proper root cause, not a permanent excuse.



Most teams stall at D4 — root cause is hard — or sail past it and stall at D7, because prevention means changing systems rather than parts. A pile-up at D3 is worse: customers are not yet protected. Most teams stall at D4 — root cause is hard — or sail past it and stall at D7, because prevention means changing systems rather than parts. A pile-up at D3 is worse: customers are not yet protected.

Report detail

8D-002 — WRONG LABELS ON EXPORT CARTONS	STATEMENT	OWNER	EVIDENCE	DUE	STATUS
D1 — Team	Team: despatch supervisor (leader), label-room operator, customer service coordinator, an...	Despatch supervisor	—	2026-07-31	Complete
D2 — Problem description	Export cartons for order 48122 carried domestic labels — 36 cartons of 120 in the consign...	Customer service coordinator	Forwarder's discrepancy note and photographs of the mixed pallet.	2026-08-02	Complete
D3 — Containment	Consignment held at the forwarder and 100% relabelled under supervision; every export ord...	Despatch supervisor	Forwarder confirmed all 120 cartons re-checked; two further consignme...	2026-08-03	Complete
D4 — Root cause	Working hypothesis: the label template defaults to the domestic layout when the order-typ...	Despatch supervisor	—	2026-08-07	In progress
D5 — Action chosen	— not started —	—	—	—	Not started
D6 — Implemented & validated	— not started —	—	—	—	Not started
D7 — Prevention	— not started —	—	—	—	Not started
D8 — Recognition	— not started —	—	—	—	Not started

All reports at a glance

REPORT	OPENED	DISCIPLINES COMPLETE	CURRENT STAGE	OVERDUE ITEMS	DAYS OPEN
8D-001 — Leaking hydraulic fittings at customer	2026-05-31	8 / 8	Closed	—	34
8D-002 — Wrong labels on export cartons	2026-07-31	3 / 8	D4	1	9

Discipline entries

REPORT	DATE	DISCIPLINE	OWNER	DUE	DONE	STATUS	D#	OVERDUE	DAYS
8D-001 — Leaking hydraulic fittings at customer	2026-05-31	D1 Team	Production supervisor	2026-06-01	2026-06-01	Complete	1	—	1
8D-001 — Leaking hydraulic fittings at customer	2026-05-31	D2 Problem	Quality engineer	2026-06-02	2026-06-02	Complete	2	—	2
8D-001 — Leaking hydraulic fittings at customer	2026-06-01	D3 Containment	Quality engineer	2026-06-03	2026-06-03	Complete & verified	3	—	2
8D-001 — Leaking hydraulic fittings at customer	2026-06-04	D4 Root cause	Maintenance fitter	2026-06-10	2026-06-12	Complete & verified	4	—	8
8D-001 — Leaking hydraulic fittings at customer	2026-06-12	D5 Action chosen	Production supervisor	2026-06-15	2026-06-15	Complete	5	—	3
8D-001 — Leaking hydraulic fittings at customer	2026-06-16	D6 Implemented	Maintenance fitter	2026-06-24	2026-06-25	Complete & verified	6	—	9
8D-001 — Leaking hydraulic fittings at customer	2026-06-22	D7 Prevention	Quality engineer	2026-06-30	2026-07-02	Complete	7	—	10
8D-001 — Leaking hydraulic fittings at customer	2026-06-30	D8 Recognition	Production supervisor	2026-07-04	2026-07-04	Complete	8	—	4
8D-002 — Wrong labels on export cartons	2026-07-31	D1 Team	Despatch supervisor	2026-07-31	2026-07-31	Complete	1	—	0
8D-002 — Wrong labels on export cartons	2026-08-01	D2 Problem	Customer service coordinator	2026-08-02	2026-08-02	Complete	2	—	1
8D-002 — Wrong labels on export cartons	2026-08-01	D3 Containment	Despatch supervisor	2026-08-03	2026-08-03	Complete	3	—	2

REPORT	DATE	DISCIPLINE	OWNER	DUE	DONE	STATUS	D#	OVERDUE	DAYS
8D-002 — Wrong labels on export cartons	2026-08-03	D4 Root cause	Despatch supervisor	2026-08-07	—	In progress	4	Overdue	6

Notes

Sample reports — replace every entry with your own before relying on this or circulating it.

The form does not solve the problem; the team does. A completed 8D with an unverified root cause is paperwork, not problem-solving — the value of this record depends entirely on whether the D4 evidence would convince a sceptic and whether the D6 validation was actually run. This tool tracks the discipline of the method; it cannot supply it.