

5S audit report

All records

LATEST AUDIT SCORE
57.5%
Machining cell A · 2026-08-06 · target 80%

WEAKEST S
Sustain
average 1.5 of 4 in the latest audit

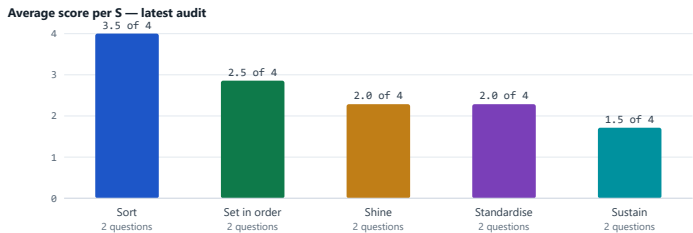
AUDITS IN THIS FILE
1
1 area audited

OPEN ACTIONS
6
none overdue

BEST AREA
Machining cell A
57.5% at its latest audit

TREND
first audit
no previous audit of Machining cell A

10 of 10 record(s) included. All records. Amounts in USD.



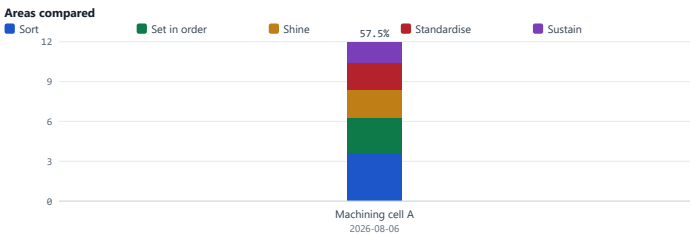
Average of the checkpoint scores in each S for the most recent audit. Sustain is usually the shortest bar — that is normal, and it is the one to work on. Average of the checkpoint scores in each S for the most recent audit. Sustain is usually the shortest bar — that is normal, and it is the one to work on.



Every checkpoint that scored 2 or below in the most recent audit, worst first. This is the corrective-action workload the audit just created. Every checkpoint that scored 2 or below in the most recent audit, worst first. This is the corrective-action workload the audit just created.



Audit % per visit for the area with the most audits. A sawtooth means campaign-driven 5S; a steady climb means the habits are forming. Audit % per visit for the area with the most audits. A sawtooth means campaign-driven 5S; a steady climb means the habits are forming.



Each bar is an area's most recent audit, split into the five S averages. The label shows the area's audit %. Compare shapes, not just heights — two areas at the same % can have very different weaknesses. Each bar is an area's most recent audit, split into the five S averages. The label shows the area's audit %. Compare shapes, not just heights — two areas at the same % can have very different weaknesses.

Latest audit detail

S	CHECKPOINT	SCORE	FINDING	CORRECTIVE ACTION	OWNER	DUE
Sort	No obsolete materials, scrap or personal items in the area	4	—	—	—	—
Sort	No unneeded tools, parts or fixtures at workstations	3	One obsolete jig still on the bench 1 shadow board.	—	—	—
Set in order	Every tool has a marked home location and is in it	2	Six hand tools loose on bench 2; the shadow board has unlabelled ou...	Re-mark the bench 2 shadow board, label every outline, add a 10-min...	Cell leader	2026-08-19
Set in order	Walkways, part locations and floor zones clearly marked	3	—	—	—	—
Shine	Cleaning schedule displayed, assigned and signed off daily	3	—	—	—	—
Shine	Machines clean and free of chips, oil and coolant residue	1	Coolant residue under machine 2, not cleaned since last week; swarf...	Deep-clean machine 2, fix the drip tray on the coolant return, add ...	Maintenance lead	2026-08-16
Standardise	Labels, colours and signage consistent across the cell	2	Three different label formats in use; two parts bins unlabelled.	Adopt the site label template and relabel the bins during the Frida...	Stores assistant	2026-08-23
Standardise	Visual standards posted — a photo of the correct state at each station	2	Standard photos exist for two of the five stations only.	Photograph the correct state for the remaining three stations and p...	Cell leader	2026-08-23
Sustain	Actions from the previous audit closed on time	1	Two of the four previous actions are still open past their due date...	Review open 5S actions at the weekly cell meeting; escalate anythin...	Value-stream lead	2026-08-16
Sustain	Daily 5-minute reset happens without prompting	2	The reset happens only on days when the supervisor is present at th...	Add the reset to the shift handover checklist with a daily leader c...	Supervisor	2026-08-30

Open 5S actions

AREA	CHECKPOINT	CORRECTIVE ACTION	OWNER	DUE	STATE	STATUS
Machining cell A	Machines clean and free of chips, oil and coolant residue	Deep-clean machine 2, fix the drip tray on the coolant re...	Maintenance lead	2026-08-16	Scheduled	In progress
Machining cell A	Actions from the previous audit closed on time	Review open 5S actions at the weekly cell meeting; escala...	Value-stream lead	2026-08-16	Scheduled	Open
Machining cell A	Every tool has a marked home location and is in it	Re-mark the bench 2 shadow board, label every outline, ad...	Cell leader	2026-08-19	Scheduled	Open
Machining cell A	Visual standards posted — a photo of the correct state at each station	Photograph the correct state for the remaining three stat...	Cell leader	2026-08-23	Scheduled	Open
Machining cell A	Labels, colours and signage consistent across the cell	Adopt the site label template and relabel the bins during...	Stores assistant	2026-08-23	Scheduled	Open
Machining cell A	Daily 5-minute reset happens without prompting	Add the reset to the shift handover checklist with a dail...	Supervisor	2026-08-30	Scheduled	Open

Question scores

AREA	DATE	AUDITOR	S	CHECKPOINT	SCORE	REF	OWNER	DUE	STATUS	BAND	ACTION
Machining cell A	2026-08-06	K. Mensah	Sort	No unneeded tools, parts or fixtures at workstations	3	—	—	—	—	Good	—
Machining cell A	2026-08-06	K. Mensah	Sort	No obsolete materials, scrap or personal items in the area	4	—	—	—	—	Good	—
Machining cell A	2026-08-06	K. Mensah	Set in order	Every tool has a marked home location and is in it	2	RT-014	Cell leader	2026-08-19	Open	Partial	Outstanding
Machining cell A	2026-08-06	K. Mensah	Set in order	Walkways, part locations and floor zones clearly marked	3	—	—	—	—	Good	—
Machining cell A	2026-08-06	K. Mensah	Shine	Machines clean and free of chips, oil and coolant residue	1	IMG-0312	Maintenance lead	2026-08-16	In progress	Gap	Outstanding
Machining cell A	2026-08-06	K. Mensah	Shine	Cleaning schedule displayed, assigned and signed off daily	3	—	—	—	—	Good	—

AREA	DATE	AUDITOR	S	CHECKPOINT	SCORE	REF	OWNER	DUE	STATUS	BAND	ACTION
Machining cell A	2026-08-06	K. Mensah	Standardise	Visual standards posted — a photo of the correct state at each station	2	—	Cell leader	2026-08-23	Open	Partial	Outstanding
Machining cell A	2026-08-06	K. Mensah	Standardise	Labels, colours and signage consistent across the cell	2	—	Stores assistant	2026-08-23	Open	Partial	Outstanding
Machining cell A	2026-08-06	K. Mensah	Sustain	Actions from the previous audit closed on time	1	—	Value-stream lead	2026-08-16	Open	Gap	Outstanding
Machining cell A	2026-08-06	K. Mensah	Sustain	Daily 5-minute reset happens without prompting	2	—	Supervisor	2026-08-30	Open	Partial	Outstanding

Notes

Sample audit — replace every score with your own observations before relying on it or circulating it.

A 5S score measures what the auditor saw on that day, judged against that auditor's reading of the anchors — it is a structured observation, not a laboratory measurement. Scores are comparable over time only if the checklist stays the same and the auditors calibrate against each other; consistency between auditors matters more than the absolute number. This is a workplace-organisation audit, not a safety inspection, a hygiene audit or a compliance record.